



MALAWI GOVERNMENT

INDEPENDENT COMPLAINTS COMMISSION

2nd Floor, AMA Building, (also houses Ministry of Civic Education and National Unity)
City Centre, Opposite Malville Boutique Hotel/ACB Offices
P.O. Box 30245, Capital City, Lilongwe 3
Tel: 0999510029

REQUEST FOR QUOTATION

Proc. Number: 082/IPDC/1CC/G/RFQ/2025/26/01

22/05/2025

.....
Lilongwe.

The Procuring Entity named above invites you to submit your quotation for the goods described herein. Partial Quotations may be rejected, and the Purchaser reserves the right to award a contract for selected Services only. Any resulting order shall be subject to the Government of Malawi General Conditions of Contract for Local Purchase Orders (available on request) except where modified by this Request for Quotations.

SECTION A: QUATATION FOR THE PURCHASE OF TWIN CAB CAR AS PER ATTACHED SPACIFICATIONS

- 1) Quotation should be based on:
 - (a) EXW – insured and delivered to the purchaser for goods supplied from within Malawi and
 - (b) Delivered Duty Paid (DDP) to purchaser goods supplied from outside of Malawi.
- 2) The delivery period required is **6 Weeks** from date of confirmed order.
- 3) Quotations must be valid for **thirty (30) days** from the date for receipt given below.
- 4) The warranty/guarantee offered shall be:
- 5) Quotations and supporting documents as specified in Section B must be marked with the Procurement Number given above, and indicate your acceptance of the terms and conditions.

6) Quotations must be received, in sealed envelopes, no later than: **2.00 PM** on **02/06/2025**

7) Quotations must be dropped at Independent Complaint Commission

8) The attached Schedule of Requirements at Section C, details the items to be purchased. You are requested to quote your delivered price for these items by completing and returning Sections B and C.

Quotations that are responsive, qualified and technically compliant will be ranked according to price. Award of contract will be made to the lowest priced quotation by item or by total through the issue of a Local Purchase Order.

Signed:

Name **J. MWALE**

Title/Position: **APO**

0888859878 / 0995241130

For and on behalf of the Purchaser

Proc. Number: 082/IPDC /ICC/G/RFQ- 2025/26

DATE 22/05/2025

Your quotation is to be returned on this Form by completing and returning Sections B and C including any other information/certification required within this RFQ.

SECTION B: QUOTATION SUBMISSION SHEET

- 1) Currency of Quotation: Malawi Kwacha
- 2) Delivery period offered: days/weeks/months from date of Purchase Order.
- 3) The validity period of this Quotation is: days from the date for receipt of Quotations.
- 4) Warranty period (where applicable) months.
- 5) We attach the following documents:
 - i. Section C of the Request for Quotations completed and signed;
 - ii. A copy of your Trading Licence,
 - iii. A copy of your Annual Tax Clearance Certificate (for the last Financial Year),
 - iv. A list of recent Government contracts performed,
 - v. Business Registration Certificate
 - vi. VAT Certificate
 - vii. PPDA registration Certificate
 - viii. Manufacture authorization letter
 - ix. *[Insert any other documentation required by the Procuring Entity]*.
- 6) We confirm that our quotation is based on the terms and conditions stated in your Request for Quotations referenced above, and that any resulting contract will be subject to the Government of Malawi General Conditions of Contract for Local Purchase Orders.
- 7) We confirm that the prices quoted are fixed and firm for the duration of the validity period and will not be subject to revision or variation.

Authorised by:

Signature _____
:

Name: _____

Position: _____

Date: _____

(DD/MM/YY)

Authorised for and on behalf of:

Company _____

:

Address:

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If any additional documentation is attached to your quotation, a signature and authorisation at Section B and Section C is still required as confirmation that the terms and conditions of this RFQ prevail over any attachments. If the Quotation is not authorised in Section B and Section C, the quotation may be rejected.

SECTION C: SCHEDULE OF REQUIREMENTS (TO BE PRICED BY BIDDER)

Item	Description of Goods (Attach detailed specification if necessary)	Unit of Measure	Qty	Delivered Unit Price <i>Kwacha</i>	Delivered Total Price <i>Kwacha</i>
	TECHNICAL SPECIFICATION FOR 4x4 DOUBLE CABIN	EA	1		
1	VEHICLE				
	Must be factory new when delivered.				
	Must be of recent model.				
	Must conform to all road conditions and tropical environment.				
2	BODY TYPE				
	Double cabin pick up four doors Leather seats with head rests Inertia seat belts for driver and other Passenger Front and rear passenger hand braces Seating capacity of five people Including driver Interior light provided Laminated windscreen Defroster ,heater /demister provided Open Tail gate should be properly Secured with chains Electric operated windows and rear View mirrors Must have centered locking system Must have SRS air bag for driver & Passenger				

	Nudge bar and anti-roll bar Must have side steps and rear step Ball tow hatch Fog lights Must be fitted with reverse camera				
3	COLOUR				
	Silver /white [option]				
4	ENGINE				
	Common rail , electronic fuel direct Injection DOHC or OHC powered 1900cc- 2500cc with intercooler and Turbo Standard water cooler with heavy Duty sump guard Maximum power output [Kw/rpm] 100-130@3200-3600 Maximum torque [Nm\rpm]390-425 @1600-2000				
5	TYRES				
	265/60R17 or manufactures model Specified size and one spare tyre Lockable Alloy wheels				
6	GROSS WEIGHT				
	Between 2810-3000kgs				

7	TRANSMISSION				
	4 Wheel drive [part time] Manual transmission Minimum of five [5] synchromesh forward gears and reverse gear. High and low diff lock [optional] Rear diff lock				
8	WHEEL BASE				
	2850 MM-3100 MM				
9	GROUND CLEARANCE				
	Minimum 280 mm				
10	CHASSIS				
	Rigid steel with rust protection				
11	SUSPENSION				
	Front – Coil spring /double wishbone With telescopic shock absorber Rear – Rigid semi-elliptic leaf spring				
12	ELLECTRICAL SYSTEM				
	12 volt electrical system to conform to Road traffic act and Laws of Malawi Full board Dash board accessories				

13	STEERING				
	Right hand drive.				
	Power assisted steering systems.				
	Telescopic and tilt steering systems With radio controls.				
14	BRAKES				
	Hydraulic ventilated disc in front and brake drum at rear . With electronic brake force Distribution and anti-lock braking systems. Mechanical parking brake operating on Propeller shaft or on wheel drums.				
15	FUEL TANK CAPACITY				
	Minimum 75 litre Fuel accessing point from outside and well secured				
16	KEYS				
	Two sets of keys				
17	INSTRUMENTS				
	Speedometer Tamper proof odometer Trip meter Fuel gauge with low fuel warning light Temperature gauge Oil gauge with low level warning light Digital clock Rev. counter				

18	MISCELLANIOUS EQUIPMENT				
	Air conditioner and, heater non efc				
	Radio with FM , CD player and Bluetooth Manufacture approved jack ,wheel spanner ,and tool kit Two reflected red warning triangles plates Owners Manual Fire extinguishers should be provided and properly secured USB and Aux port Radio with at least four speakers Digital clock Front and rear parking sensors				
19	LOCAL BACK UP SERVICE				
	Must be available in Malawi Authorized Agent /dealer ship be available				
20	PRE-DELIVERY				
	PDI shall be undertaken by inspection of the manufactures authorized dealer or Representative in Malawi. this shall include the provision of all identification marks, reflectors registration etc AS required by Laws of Malawi.				
21	WARRANTY				
	Must be provided for a specific period Or kilometers which ever comes first Free service if any should be indicated				
	16,5 %				

	Grand Total				
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[List any attachments providing additional specification of the goods required]

Authorised By:

Signature: _____ Name: _____

Position: _____ Date: _____

(DD/MM/YY)

Authorised for and on behalf of:

Company: _____